

# Po Leung Kuk Jockey Club Tai Tong Holiday Camp

## 【Venue and Equipment Booking Form】

4/2022

Name of Organization : \_\_\_\_\_ Camping Date : \_\_\_\_\_

No of Campers : \_\_\_\_\_ Name of Contact Person : \_\_\_\_\_ Tel No : \_\_\_\_\_

Venue / Equipment		Session ( 55 mins )	Charge ( \$ )	Remarks		
Indoor Activity Venue	Activity Room 1 ( Administration Building A ,G/F)	1	90	9m x 8m (72m <sup>2</sup> ) 50-65 people	Equipped with Mic , Table , Chairs , White board	With air-condition ( all year )
	Activity Room 2 ( Recreation & Sport Pavilion )	1	50	7m x 5m (35m <sup>2</sup> ) 20-30 people		
	Activity Room 3 (Phase 3 Leadership camp , 1/F)	1	100	9m x 8m (72m <sup>2</sup> ) 50-65 people		
	Activity Room 4 ( Recreation & Sport Pavilion )	1	100	5m x 12m (60m <sup>2</sup> ) 40-80people		
	Day Camp Centre ( Administration Building A , G/F )	1	110	10m x 9m (90m <sup>2</sup> ) 60-80 people		
	Seminar Room 1 ( Administration Building B , 1/F )	1	140	15m x 10m (150m <sup>2</sup> ) 100-135 peoples		
	Seminar Room 2 ( Recreation & Sports Pavilion )	1	240	18m x 10m (180m <sup>2</sup> ) 120-160 people		
	Seminar Room 3 (Phase 3 Leadership camp , G/F)	1	120	12m x 8m (96m <sup>2</sup> ) 65-90 people		
	Game Room (Club House , 1/F)	1	50	4.6m x 7.5m (34.5m <sup>2</sup> ) 20-30 people		
Recreation & Sport Pavilion Venue	Stage	1	80	15m x 4m (60m <sup>2</sup> ) 40 people	No table & chairs	A/C provide from June to August at (11:00~18:00 )
	Indoor Game Hall ( 1/4 of the Hall )	1	150	9m x 20m (180m <sup>2</sup> ) 120 people	No table & chairs Near stage Screen partition	
	Indoor Game Hall ( With Stage, 1/4 of the Hall )	1	230	9m x 20m (180m <sup>2</sup> ) 160 people	Equipped with Mic	
	Indoor Game Hall ( With Stage , 1/2 of the Hall )	1	380	18m x 20m (360m <sup>2</sup> ) 320 people	No table & chairs Screen partition	
	Indoor Game Hall ( With Stage , Whole Court ) <b>** Remark : booked the whole camp only **</b>	1	1,000	30m x 20m (600m <sup>2</sup> ) 600 people	Equipped with Mic	
	Recreation & Sports Pavilion Air-conditioner ( non-opening hour )	1	200			
	Seat	10 pcs	10		For self service	
	LCD Projector	1	200	Screen size : ( 4mx5m )	Campsite does not provide computer	
Outdoor Activity Venue	Covered Area ( Recreation & Sports Pavilion nearby)	1	50	20mx6m (120 m <sup>2</sup> ) (around 100 people )	No Mic & Seat	No A/C No Seat / Table No wireless Mic , Audio etc. facilities .
	Swimming Pool	1	1,000	<b>For exclusive private group booked OR Non opening hour ONLY</b>	Life-guard attended (Exclusive private group booked only )	
	Parade Ground ( Outside Phase 3 Leadership camp )	1	100/ *150	24m x 24m (576m <sup>2</sup> ) 600-1000 people	No Mic & Seat <b>** with spotlight **</b> ( for non-sunshine period ) **	
	5-A-Side Soccer Field / Basketball Court	1	50/ *80	<b>Soccer Field :</b> 25.1m x 13.5m (339m <sup>2</sup> ) <b>Basketball Court :</b> 28.3m x 15.1m (427m <sup>2</sup> ) <b>Phase3Basketball Court :</b> 30.15m x18.7m (564m <sup>2</sup> )		
	Multi-Purposed Pitch	1	120/*150	30.5m x 52.7m (1607 m <sup>2</sup> )		
	Wireless Microphone	1	20			
	Piano / Electronic Keyboard	1	50/20			
	LCD Projector	1	100	Indoor Only , Campsite does not provide computer		
	Special Electricity Supply	1	100			

Date	Time	Venue	Equipment	Date	Time	Venue	Equipment

Remarks : 【Venue opens from 0900 to 2230 daily】

- Please fill in the above table and fax to 2478 1332. Venue booking is not on first-come first-served basis, the Camp has the final discretion to accept or reject any venue booking.
- Booking of venue and equipment will be confirmed by camp staff 3-4 weeks before the camp date.
- Venue charge will be collected at the Camp.
- Venue booking once confirmed cannot be cancelled (except by the Camp). The Venue hirer still needs to pay one half of the venue charge even though he/she does not use any booking venue.
- Camp Tel No : 2478 1332 Camp Fax No : 2442 3869